

**SECTION 4 (1) (b) (xiv)**

**Details of information available in electronic form in the office of NMC**

<b>Sr. No.</b>	<b>Type of document</b>	<b>Sub Topic</b>	<b>In which electronic format it is kept</b>	<b>Mode of retrieval</b>	<b>Person in charge</b>
The record in electronic form is available as per the computerization executed at various departments of NMC, which includes the data and information pertaining to that particular department. Like financial matters in Accounts department, resolutions and proceedings of various meetings of General Body, Standing Committee, etc. with Municipal Secretary likewise.					

- i) **Tape**
- ii) **Film**
- iii) **CD**
- iv) **Floppy**
- v) **Any other**