

SECTION 4 (1) (b) (v)

The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions

Sr. No.	Department	Rules, Regulations, Instructions, Manuals and Records,	Remarks
1	Administration	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • MCSR rules • Standing Orders and Office orders from time to time 	
2	Taxation	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Octroi Rules, Property Tax, Water Tax and Miscellaneous tax rules • Standing Orders and Office orders from time to time 	
3	Encroachment removal	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Rules under MR & TP Act, provisions of BPMC Act, slum rules • Standing Orders and Office orders from time to time 	
4	Accounts	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Account manuals, Budget rules • Standing Orders and Office orders from time to time 	
5	Audit	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Audit manuals • Standing Orders and Office orders from time to time 	
6	PWD	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • State PWD Red Book, District Schedule of Rates, PWD manual • Standing Orders and Office orders from time to time 	
7	Water Supply & Sewerage	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • State PWD Red Book, District Schedule of Rates, PWD manual, CPHEEO manual • Standing Orders and Office orders from time to time 	
8	Town Planning	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Rules under MR & TP Act, provisions of BPMC Act, slum rules, Building byelaws and Development control rules. • Standing Orders and Office orders from time to time 	
9	Estate Management	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Land Acquisition Act and rules thereunder • Standing Orders and Office orders from time to time 	
10	Garden	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • District Schedule of Rates for Gardens • Standing Orders and Office orders from time to time 	
11	Medical	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Guidelines framed by GOI, GOM • Standing Orders and Office orders from time to time 	

NASHIK MUNICIPAL CORPORATION
PROACTIVE DISCLOSURE UNDER SECTION 4 OF RIGHT TO INFORMATION ACT 2005

12	Health	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Guidelines framed by GOI, GOM • Standing Orders and Office orders from time to time 	
13	Municipal Secretary	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Rules to conduct various meetings frame by NMC • Standing Orders and Office orders from time to time 	
14	Law Department	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Standing Orders and Office orders from time to time 	
15	Electrical	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • State PWD Red Book, District Schedule of Rates, PWD manual and electrical manual • Standing Orders and Office orders from time to time 	
16	Quality Control	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Indian Standard specification for collection of samples and testing of material • Standing Orders and Office orders from time to time 	
17	Mechanical	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Standing Orders and Office orders from time to time 	
18	Fire	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Standing Orders and Office orders from time to time 	
19	Computer Cell	<ul style="list-style-type: none"> • Rules frame under BPMC Act 1949 • Standing Orders and Office orders from time to time 	