

Recruitment for Key Managerial Positions (KMPs) at NMSCDCL

Position:Information Technology (IT) Head

Qualification, experience and remuneration

Qualification	Experience	Fixed Remuneration per month	Mode of Appointment
Degree in computer engineering/ computer science engineering/ Information technology / Electronics	Minimum 5 years of experience Experience in implementing ICT and e-Governance public sector projects, and in knowledge management roles. Fluency in English; excellent written/verbal communication skills required	Rs 60000	Contract

Roles & Responsibilities:

The broad roles and responsibilities of the IT Head shall cover but are not limited to the following activities:

- Provide overall leadership in formulating Knowledge Management strategy and plan for NMSCDCL
- Develop tools and frameworks for identifying and documenting learnings from the project
- Explore and build knowledge partnerships with urban development think tanks and expert institutions across the globe
- Represent NMSCDCL in knowledge sharing sessions and seminars in India and abroad
- Develop a compendium of smart city projects and best practices that are successfully tested, for the purpose of replication across Nashik and other cities in India
- Provide leadership in design and implementation of eGovernance and ICT projects under the Nashik smart city project

- Be primarily accountable to the CEO and the Board of NMSCDCL for all knowledge management activities, and for implementation of eGovernance and ICT based projects
- Engage with the Project Management Consultant in defining the scope, project design, and implementation plan for each eGovernance and ICT projects taken up by NMSCDCL
- Understand the baseline service levels and connectivity landscape Assess the resource requirements, from technical design consultants to contractors and developers, for implementing eGovernance and ICT projects
- Build and nurture relationship with the Nashik Municipal Corporation’s leadership to influence policy and goal alignment, and to improve coordination for project implementation
- Be a member of the sector specific Procurement Committees, and oversee hiring of other consultants and implementing agencies/ contractors for respective sector projects
- Support other divisional heads in project implementation by reviewing technical design specifications and blueprints, and ensuring that specifications meet the sector specific objectives of the project
- Ensure timely completion of implementation sub activities throughout the project lifecycle from design to construction review, and lead corrective measures to address delays
- Oversee the functioning of general consultants and project consultants
- Review and approve the reports and other advisory documents prepared by project consultants
- Receive and respond to feedback, ideas, and concerns related to ICT and eGovernance service provisioning in Nashik, from various stakeholders, including general public.
- Manage contractual relationship with domain consultants and implementing agencies involved in implementation of urban development projects
- Review and approve periodic M&E reports
- Function as the in-house ICT and IT expert to support other divisional heads in project implementation
- All other related works as prescribed by CEO.

Brief service condition:

1. Income tax- Applicable income tax will deducted at source
2. Service conditions and allowances/facilities will be as per HR policy
3. Validity of offers will be 3 months



Nashik Municipal Smart City Development Corporation Ltd.

CIN: U93090MH2016SGC285193

Registered Office: C/o Nashik Municipal Corporation, Rajiv Gandhi Bhavan,
Purandare colony, Sharanpur, Nashik – 422002

E-mail: smartcitynsk@gmail.com; commissionernmc@gmail.com

Location: Nashik

Mode of Application: The candidate has to fill, sign and send the scan copy to smartcitynsk@gmail.com or by post or personally before 15th May 2017. Application form in format other than prescribed here will not be considered